

**ST. THOMAS MORE PARISH  
PARISH COUNCIL MEETING  
Monday, November 15, 2010**

**Council Members in Attendance:** Fr. Bill Wagner, Vic Ivers, Kathy Hornschemeier, John Duncan, and Neil Kamphaus, Jr.

**Council Members Absent:** Janet Tate, Larry Bush, and Jim Conrady.

**Others in Attendance:** Mike Gennett.

The St. Thomas More Parish Council meeting was called to order by Vic Ivers at 7:00 PM EST. Fr. Bill Wagner opened with a prayer.

**Business Manager Report:** Mike Gennett gave the report.

Some of the latest news and projects being worked on currently include:

**Marsha Barnes** is our new School Administrative Assistant. She has both a business and education background. She started on November 3.

Council discussed adding a **Fenwick Club envelope** in September. That was added to our 2011 boxed set on January 16th.

Our **envelope pickup** this past weekend was disappointing. Despite good Mass attendance, only 49% of the envelopes were picked up even after all the school family envelopes were pulled to be sent home. Almost 60% of the school family envelopes were not picked up. The puzzling part is you see people at Mass or in the halls and they don't stop by to pick them up. The envelopes are now available outside the Fr, Wack Library for pickup.

The good news is the **8<sup>th</sup> grade** had a record breakfast profit on Sunday. Their profit was a 21% increase over November 2009.

The employees have a new **401k benefit** effective January 1 replacing the pension benefit. An informative meeting has already been held for those eligible for benefits. Further training for Business Managers is also forthcoming.

Our current Paycor payroll system does not have a visible retirement benefit feature. It does have a 401k feature, but not available on site. The information has to be called in. The system we use has been in place in since 2005 and a **new payroll system** along with training for the Business Manager will be taking place between now and the end of the year.

The **festival license** for JulyFest 2011 has been completed but not yet submitted to the state Attorney General's office. The application is due by the end of December.

The **2011-2012 budgeting process** will begin soon. Health Care continues to be our fastest growing cost. The health care cost for single coverage will be \$6,840 a year beginning July 1 and \$15,876 for a family plan. This is a 5% increase from the current rate. Employee contributions will also rise accordingly effective July 1. The actual cost would have been an 11% increase if it was not for positive results from the new initiatives that have been put into place (bio-screenings, health risk assessments, and audits of dependent coverage.)

Our deficit has risen again for this year. Two more employees have been or will be added to our benefit plan. The current projection is a deficit of \$27,772 and the number changes as events warrant.

The Finance Committee met on November 3 and plan to become more involved in parish finances. They are looking at establishing defined procedures for handling money for all fund raising events and become more involved in parish organization accounts and budgets.

We are also looking at receiving estimates for additional security enhancements to the west school entrance and to the Business Manager's office.

The 2011-12 Guidebooks are off the press should be in all homes by the end of the month.

The diocese has requested all locations complete two projects this fall. The first is a written procedure with photos detailing how the Sunday security bags process is handled in the parish. That has already been submitted. The diocese will pay all the costs of this procedure once the document has been filed and approved.

The second project is a detailed inventory of all the vestments and sacred items in the Sacristy. Photos have been taken of every item and are currently being appraised. Every item has to be accounted for and a replacement value established. Michael Thomas and Bob Brazier have spent hours organizing this massive project. Our parish owes them our gratitude.

### **Pastor's Report:**

Fr. Bill reported that Archbishop Schnurr will visit the parish on Friday, December 3. He will celebrate the school Mass at 8:30 AM.

Fr. Bill had a lengthy discussion with Council regarding updates of various employee issues around the parish.

The meeting was adjourned at 8:00 PM. Fr. Bill closed with a prayer. The next scheduled meeting is December 20, 2010.