

Troop Committee Minutes
March 17, 2015

Members Present: Teresa Westendorf, Karmella Franic-Everhart, Sonny Forney, Benjamin Marsh, Russ Bowman, Tanya Hartness, Dee Archer, Marianne Gallivan, Deacon Michael Thomas, Melissa Schlueter, Terence Schlueter, Steve Lowe, Michelle Lowe, Dick Bader, and Shari Duff. Scoutmaster Mark Duff and Assistant Scoutmaster Eric Locher were also present.

Guests Present: None.

Opening Prayer: Deacon Michael Thomas gave the opening prayer.

Welcome and Call to order: Chair Dee Archer called the meeting to order at 7:01pm.

Approval of Minutes: Motion to approve the February 17, 2015 Regular Committee Meeting Minutes by Mr. Russ Bowman, seconded by Mrs. Teresa Westendorf. All Approved, Motion Carried.

Chaplain Report: Deacon Michael Thomas reported the following:

- Discussion on VIRTUS program.
- Informed the Troop Committee that there is no weekend available for Scout Sunday Celebration. Suggested offering it as part of the Court of Honor instead.
- April 4, 2015 – asked the Troop for the Easter Vigil fire (need fire by 9pm).

Scoutmaster Report: Mr. Duff reported the following:

- Troop Progress – Adding 15 new Scouts.
- Actions of Patrol Leaders Council – Will be offering more training and assistance. Most of PLC have not been through NYLT yet. Calendar is “open” in June for an activity.
- Disciplinary problems and attendance – ASM’s and Mr. Duff had a meeting with some older scouts regarding their disrespect of flag folding demonstration during the meeting.
- Other Troop Needs – Due to the size of the troop, proposed adding Mr. Terence Schlueter as another Assistant Scoutmaster. Motion to approve by Mr. Steve Lowe, seconded by Mr. Ben Marsh. All approved, motion carried.
- Updates on:
 - Formed an Elite Honor Guard. It is coming along with weekly practices.
 - MB Challenge – Bethel and Dixie Heights sessions are still going.
 - New Trailer – still at the top of the list. Spoke with Paul Shevey with the American Legion Post 72 about our needs. There may be a way to get some help with the trailer or some patrol box items.
 - Root Beer Float Sale – upcoming – first Saturday in June.
 - There is a new patch for Mr. Eric Locher as an ASM/OA coordinator. His job is to work directly with the OA Troop Representative.
- Venture Crew Update: Mr. Locher reported on the following:
 - Have had 3 meetings
 - Approved By-laws/codes
 - April 10th – scheduled overnight – Lock In with Laser Tag/Putt-Putt
 - Looking for other group events
 - Picked up more Crew Members.
- Information on Upcoming Events:
 - OA Call Out – at Grassy Run, April 24-26. We will have 7 youth and 2 adults “Called Out”. The OA Ordeal is the next weekend.
 - OA Vigil – April 18-19
 - Zipline Trip will include a tour and conservation project – allowing scouts to obtain their Historic Trails Award.
 - Matthew Miller has completed his Board of Review and is the newest Eagle Scout for Troop 452. Congratulations Matthew.

Outdoor Activities Coordinators: Mr. Duff and Mr. Locher reported the following:

- NOAC – 4 youth from our troop are going in August. 9 slots still available through council. August 3-8 at Michigan State University
- Grassy Run – last weekend in April
- Zipline – in May – Camp Kern/Ft. Ancient. We will complete a 4 hour service project.
- OA Ordeal – first weekend in May
- Nothing currently scheduled for June....we may offer water skiing MB.

Cubmaster Report: Mr. Dick Bader indicated the following:

- Pack only has 2 more events for the year before their summer break.
- Boy Scouts will be needed for the May 15th Graduation Ceremony and Picnic for the Pack.

Treasurer's Report: Mrs. Michelle Lowe reported the following:

With the new Website – there is a way to manage scout accounts and troop accounts as well. She will be providing the Troop Account with Sub-ledger information. Parents can see their individual scout accounts by logging on to the website. She provided paper printouts from the reconciliation – synopsis as follows:

- As of February 28, 2015, balances were:
 - \$17,946.83 – Opening Balance
 - \$3,415.98 – Deposits
 - \$991.87 - Withdrawals
 - \$20,370.94 – Ending Balance
- As of February 28, 2015
 - Troop General Fund 12,208.89
 - Bill Fehn Campership Fund 1,004.72
 - Troop Equipment Fund 441.58
 - Troop Leadership Training Fund 700.00
 - Scout Hall Roof Fund 500.00
 - Troop Trailer Fund 2,190.00
 - Ending General Fund 17045.19
 - Crew Funds - Crew General Fund 1,276.25
 - Ending Troop Fund 18321.44
- Suggested that an Audit Review Committee be assembled to verify expenses and deposits to reconciliation. Suggests a group of 3-5 individuals who verify information prior to the regular committee meetings. Finalization of the group will occur with the help of Mrs. Archer.

Secretary's Report: Mrs. Duff reported on the following:

- Submit Newsletter items for next issue to Mrs. Duff.
- Updates/Information from Troop Historian.
- Mulch Sale
 - Order forms and information sent out Feb. 15, posted on school and parish website.
 - Orders with payment due Tuesday, March 24, delivery Saturday, April 11.
 - Goal this year is 55 bags per scout. Venture Crew can also help sell.

Webmasters – Mrs. Lowe/Mrs. Duff reported on the following:

- New page is up and running – look for more information each day.
- RSVP function is enabled. We will manually manage until all scouts/parents are used to these functions
- Scout Account Balances are up to date based on information that was provided.
- www.Troopwebhost.com – lots of information

Medical Records/Fundraising Opportunities Chair Report: The following was reported:

- Mrs. Hartness input the date for expiration for the scouts and adults Medical Forms.
- Scouts and Adults will receive an automated notice when those will expire via an email notice.
- We have ordered 50 Buy It In Clermont Books and will get 8 free. We will also order 5 Buy It In Anderson Books. These will be available in the next month to six weeks. Motion to approve by Ben Marsh, Seconded by Melissa Schlueter. All Approved, Motion Carried.

Advancement Chair Report: Mrs. Melissa Schlueter reported the following:

- Matthew Miller has completed his Board of Review for Eagle Scout! Congratulations to Matthew.
- Other scouts have attained Rank Advancement. She will email the list to Mrs. Duff for inclusion in the minutes.

Training Chair Report: Mr. Locher reported on the following:

- Deferred to the prepared report from Mrs. Archer on the Agenda
 - District/Council training opportunities on-line at www.Danbeard.org.
 - Keep VIRTUS bulletins up to date.
 - Next VIRTUS class in April at STM.
- Mr. Locher needs your Username if you have taken training under MyScouting.org.
- He can put together – and add to the website – the trainings that everyone takes. If you take a training outside of the MyScouting portal, please send him a copy for inclusion.

Membership Coordinator – Mr. Terry Schlueter

- Added information for the 15 new scouts.
- New Patrol Name is Spartans
- New Parent meeting will be scheduled after all the cross-overs have occurred.
- Updates/issues from Troop Scribe

Religious Emblems Coordinators – Mr. Feist (Catholic)/Mr. Bowman (Protestant)

- Catholic Religious Emblems – Mr. Feist not present

- Protestant Religious Emblems – Mr. Bowman – present, but no report.

Equipment Chair Report/Fish Fry Committee: Mrs. Gallivan/Mrs. Hale/Mrs. Lowe reported on the following:

- Making 3 new patrol boxes – sending out an updated wish list of items for the boxes.

Action Items and Old/New Business:

- Mrs. Marianne Gallivan suggested a scrapbooking/crafting day during the fall or spring at STM where the scouts could help haul materials for crafters. Her daughter in law is willing to help set this up. The funds from this venture could be designated for a specific purpose. There will be a separate meeting to discuss this option.

General Announcements:

- Community Event Updates –
 - None known at this time
- Council/District Updates/Events –
 - See Agenda Items
- Other Information –
- Next Troop Committee Meeting:
 - Tuesday, April 21, 2015 at 7pm at More Martyr Hall.

Motion to adjourn at 8:42 pm by Mr. Steve Forney.

Respectfully Submitted,
Shari Duff,
Troop Committee Secretary